



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Public Teleconference

Town Council Meeting July 12, 2021

DRAFT MINUTES

Call to Order (7:33 PM) – Mayor Kacky called the meeting to order at 7:33 PM. Present on the call were Councilmembers Gerilee Bennett, Dona Dobosz, Mario Grande, Stephen Paczkowski, and Phil Schulp. Also on the call were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, and approximately nine residents.

Approval of Agenda (7:34 PM) – The agenda was amended to add the item 5G Small Cell in the Town Updates section. The amended agenda was unanimously approved.

Approval of Minutes (7:35 PM) – The June 14, 2021 Town Council Meeting Minutes were unanimously approved.

Action (7:37 PM)

- *Approval of demolition permit (11112 Kenilworth) – Councilmember Paczkowski.* Councilmember Paczkowski summarized the history of the property. The Historic Preservation Committee and the Land Use Advisory Committee recommend approval of the demolition permit because of the amount of weather degradation. The discussion about whether the Town should have greater protections of historic homes was tabled for further research and dialogue. Councilmember Paczkowski moved to approve the permit, Councilmember Grande seconded the motion, and it was unanimously approved.

Presentation by Residents (7:51 PM) – Clermont Avenue resident John Tschirky provided an update on Flexi-Pave, a porous sidewalk material.

New Business (7:59 PM)

- *Refuse and Recycling RFP – Town Manager Fox.* One proposal was received in response to the Town's Refuse and Recycling RFP. This is similar to the experience of nearby towns. Prior to the September Town Council Meeting, Town Manager Fox will make a recommendation on the contract award.
- *Council Members' Delegated Responsibilities – Mayor Kacky.* The proposed list of Councilmembers' delegated responsibilities was discussed. The document will be posted as an addendum to the July Council minutes.
- *Waverly and Oxford sidewalks – Mayor Kacky.* The Town (contract) Engineer will prepare a drawing for the installation of concrete sidewalks on Oxford from Montrose to Kenilworth and on Waverly from the Kenilworth triangle to Montrose.

Town Updates (8:16 PM)

- *Arboretum – Councilmember Bennett.* There is a lot of tree maintenance taking place throughout town. Upcoming Arboretum Committee projects include the fall planting plan, open space list, and education/communication with residents.
- *5G Small Cell – Councilmember Bennett.* The County Council will discuss allowing for small cell towers to be added to existing poles or a replacement pole within 30 feet of residential property. The Town's small cell Ordinance may need to be reviewed and updated based on litigation and the County's actions.
- *Stormwater – Councilmember Schulp.* The RFP for Phase 2 of the Rokeby stormwater project is due July 27th. This is for the realignment and treatment of the stream bed on North Rokeby. Concepts for Phase 3 are under consideration.
- *Town Hall – Councilmember Paczkowski.* A draft RFP is under development for Town Hall renovations. The idea is being explored to use the same architect, engineer, and contractor team throughout the project, from the design phase through construction.
- *Archives – Councilmember Grande.* The Post Office lobby has a nice exhibit of the Garrett Players Collection, a theater group from the 1950s and 1960s. The Archive is open on Fridays, or you can make an appointment with Town (contract) Archivist Claire McDonald at archives@garrettparkmd.gov
- *American Rescue Plan – Councilmember Dobosz.* The Coronavirus State and Local Fiscal Recovery Funds are provided through the American Rescue Plan Act. The Town Office submitted paperwork but has not yet received funding. Public comments on the interim guidance are due July 16th.

Town Managers Financial Report & Town Manager's Report (8:42 PM) – Town Manager Fox summarized the preliminary June Financial Report and Town Manager Report. Councilmember Bennett requested a schedule for the FY22 midyear budget and FY23 budget including work sessions and the introduction and adoption of the budgets.

Mayor Kacky adjourned the meeting at 8:51 PM.

AREA LEAD

Councilmember Gerilee BENNETT

- Arboretum Committee
- 5-G Small Cell Tower
- Strathmore & Adjacent Redevelopment
- GP Cooperative Nursery School/Community Center

Councilmember Dona DOBOSZ

- American Rescue Plan & COVID Financial Relief Assistance
- Traffic and Parking
- Women's Club
- GP Conservation Action Network (GPCAN)

Councilmember Mario GRANDE

- Archives Committee
- Garrett Park Citizens Association
- Safety and Security
- Neighbors Helping Neighbors

Councilmember Stephen PACZKOWSKI

- Land Use Advisory Committee
- Town Hall Renovation
- Historic Preservation Committee
- Thrive Montgomery 2050

Councilmember Phil SCHULP

- Utilities/Town Street Lights
- Stormwater Management
- Parks & Open Spaces/Conservation Trust
- Street, Sidewalks & Curbs