



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Public Teleconference

Town Council Meeting: September 13, 2021

DRAFT MINUTES

Call to Order (7:37 PM) – Mayor Kacky called the meeting to order at 7:37 PM. Present on the call were Councilmembers Gerilee Bennett, Dona Dobosz, Stephen Paczkowski, and Phil Schulp. Also on the call were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, and approximately 20 residents.

Approval of Agenda (7:37 PM) – The Action item “Flexi-Pave Sidewalk Demonstration Project” was removed. This topic will be addressed during the New Business item “Waverly and Oxford sidewalks.” The agenda was unanimously adopted as amended.

Approval of Minutes (7:43 PM) – The July 12, 2021, Town Council Meeting Minutes were unanimously approved.

Presentation by Residents (7:44 PM)

- Donna Callejon (Kenilworth Ave.) spoke on behalf of the Garrett Park Swimming Pool Board. The Pool Association is undertaking a bath house renovation. The Town owns the land and leases it to the Pool Association. The Pool Board may request Town support on this project at a future date.
- A resident from Montrose Avenue expressed concern about the Strathmore redevelopment. This item will be discussed during the Town Updates.

Action (7:50 PM)

- *Approval of Refuse and Recycling Contract* – Town Manager Fox requested the approval of a three-year contract with Montgomery County Sanitation and Recycling. Beginning October 1, yard waste will be collected year-round. Councilmember Schulp moved to accept the contract, it was seconded by Councilmember Bennett, and it was unanimously approved.
- *Approval of Space Planning Contract* – Town Manager Fox requested the approval of a contract with Lumber and Light to conduct a space planning needs assessment for the third floor of Penn Place, as previously directed by Council. Councilmember Schulp moved to accept the new contract, it was seconded by Councilmember Paczkowski, and it was unanimously approved.

New Business (8:03 PM)

- *Black Market Outdoor Dining* – Town Manager Fox. Town Manager Fox requested direction from Council as the Rokeby Avenue traffic barriers are scheduled to be removed at the end of October. Mayor Kacky, Council, and Black Market representatives provided input and discussed alternatives. The

Town Office will research more visually appealing traffic barriers and consider if additional road signage is needed, i.e., wayfinding or speed limit signs.

- *Historic Preservation and Tree Protection – Councilmembers Bennett and Paczkowski.* A County Historic Area Work Permit (HAWP) was issued to the Town to remove certain diseased trees near Town Hall. If an individual property is designated as a historic property or located in a zone designated by the County as part of the historic master plan, then a County HAWP is required. Otherwise, private property trees not within the Town right-of-way can be removed at the discretion of the property owner.
- *Waverly and Oxford sidewalks – Mayor Kacky and Councilmembers* discussed options for the routes, materials, and other specs. This also included holding off on any flexi-pave demonstration project. The concept drawings will be posted and discussed at the next Council meeting.

Town Updates (8:39 PM)

- *Stormwater – Councilmember Schulp.* Phase II of the Rokeby stormwater project will begin soon. The purpose is to realign the stream bed to prevent further erosion. Phase III will be the bridge or pipe. The ownership and maintenance of stormwater infrastructure located in the town will be an item on a future Council meeting agenda.
- *Strathmore Redevelopment at St. Angela Hall – Councilmember Bennett.* There will be a Planning Board Hearing on November 18th and a Zoning and Administrative Hearing on November 29th. Residents may provide testimony 20 days prior to the hearings. The purpose is to review the application for zoning changes and the local map amendment. The Town sent a letter to the property owners and developers that resulted in the addition of a playground area and a traffic light at Stillwater Avenue.
- *Town Hall – Councilmember Paczkowski.* The RFP will be finished in the coming months. The goal is to have consultants develop a program and multiple designs to present at Town meetings to determine the best path forward.
- *American Rescue Plan – Councilmember Dobosz.* Garrett Park received the first tranche of funding, \$516K. Councilmember Dobosz would like to establish a small working group and solicit for volunteers to discuss the process and how the Town will accept proposals to use these funds.

Town Managers Financial Report & Town Manager's Report (8:54 PM) - Town Manager Fox summarized the July and August Financial Reports and Town Manager Report. The FY22 Mid-Year Budget will be introduced in November 2021 and adopted in December 2021. The FY23 Budget workshop will be held in February 2022, and the FY23 budget will be introduced in March 2022 and adopted in April 2022.

Mayor Kacky adjourned the meeting at 8:57 PM.