



# govAccess Send by govDelivery

Overview

## Background

Starting in August 2020, eNotify functionality within the CMS is being replaced with a new integration with [govDelivery](#). CMS content editors will still be able to send email notifications for **News Stories, Calendar Events, Job Posts, and RFP Posts**, but instead of using the eNotification tool, they will now leverage a process based on the govDelivery infrastructure: “Send by govDelivery.”

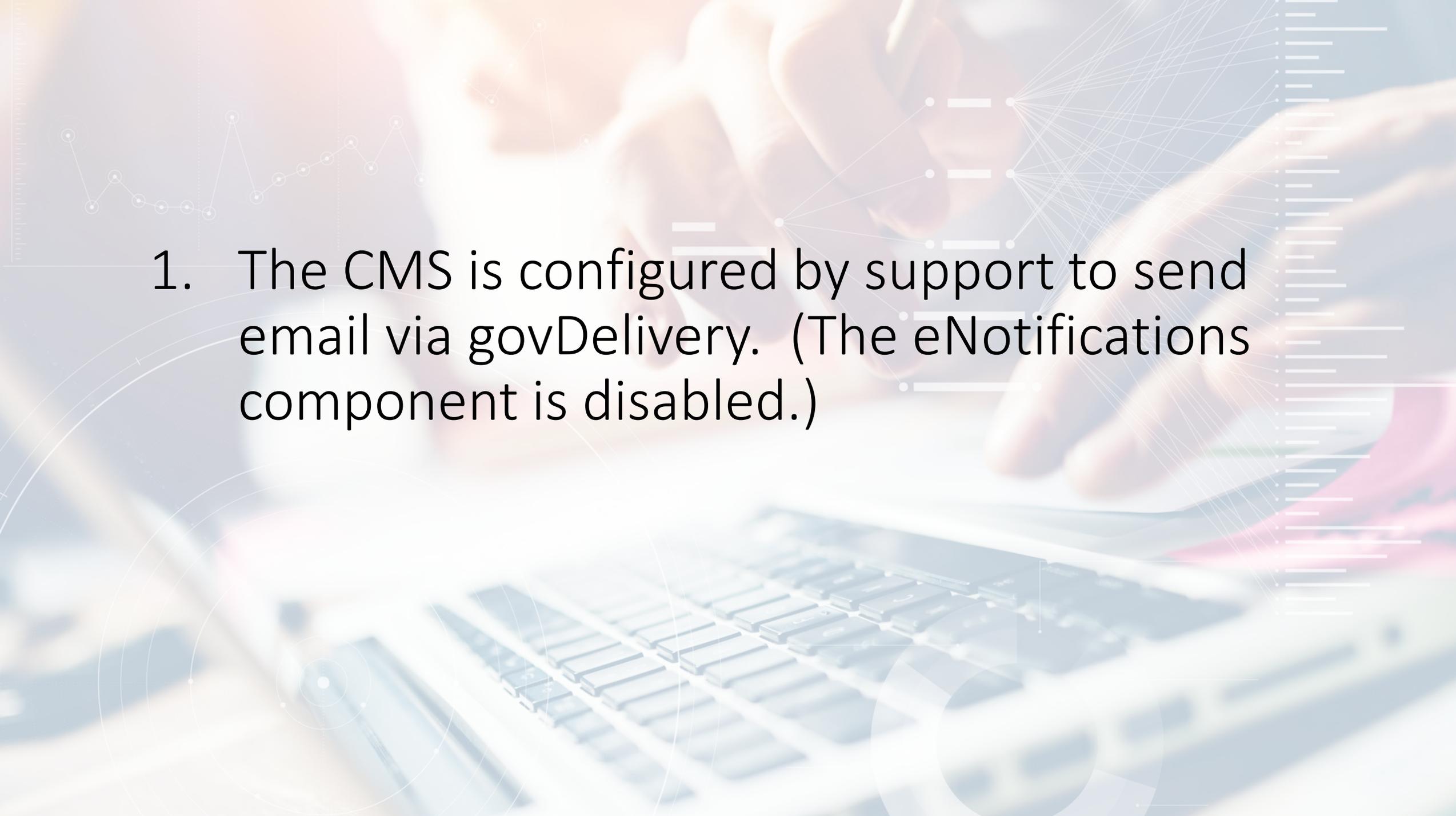
This integration will provide the following **free** benefits to govAccess clients and their constituents:

1. It will provide more stability, scalability and reliable delivery for notifications.
2. Notification subscribers will now have access to content from other municipalities in the widespread govDelivery network.
3. Notifications will be based on a single email and bulletin template specifically branded for a client’s institution.

(Clients with **both** govAccess and govDelivery will be able to base bulletins on **any** template in their library.)

## How the Integration Works

1. The CMS is configured by support to send email via govDelivery.
  - a. “eNotification” sign-up widgets on site pages are replaced with “govDelivery” widgets and “govDelivery” overlays are applied to site pages where and if desired.
  - b. “Topics” are created in govDelivery to match existing enotification “Categories” (Users now subscribe to **topics**, not categories.)
  - c. Existing enotification subscribers are uploaded to govDelivery.
  - d. The enotification component is disabled in the CMS.
2. CMS Content Editors set content for enotification by checking the “Send email notification (powered by govDelivery)” checkbox and assigning it to the desired topic(s).
3. Content can still be assigned to “Categories,” but only for the purpose of filtering what appears in associated widgets.
4. Users subscribe to topics via a govDelivery sign-up page and receive emails and associated bulletins generated by govDelivery.

The background features a blurred image of hands typing on a laptop keyboard. Overlaid on this are various digital graphics: a line graph with circular nodes in the upper left, a network of interconnected nodes and lines in the upper right, and several horizontal white bars of varying lengths on the right side. In the bottom right corner, there are faint, semi-transparent circular icons, including a gear and a play button.

1. The CMS is configured by support to send email via govDelivery. (The eNotifications component is disabled.)

# Nueces County, TX

## Configurations

## My Tasks

## Site Content

## Support

Content Shortcuts



Pages



Surveys



Job Posts



RFP Posts

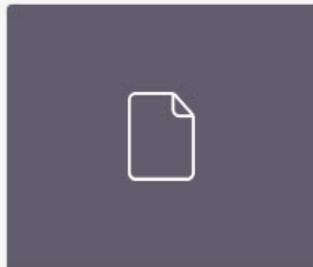


Document Central



Image Library

My Dashboard



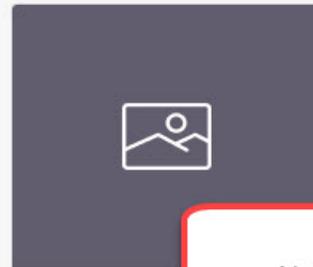
### Add a Document

Present important information on your site by linking to key documents added to Document Central

ADD A DOCUMENT

Learn More

Manage Documents >



### Add an Image

Attract attention with images added to the Image Library

Learn More



Pages

Image Library

Document Central

Calendar

News

Components A-I

Components J-Q

Components R-Z

Business Directory

Facility Directory

FAQ

Forms

Forms & Surveys

Manage Images >



### Create a Calendar Event

Share what's happening in your community through calendar events, including meetings, holidays, and more!

CREATE AN EVENT

Learn More

Manage Events >



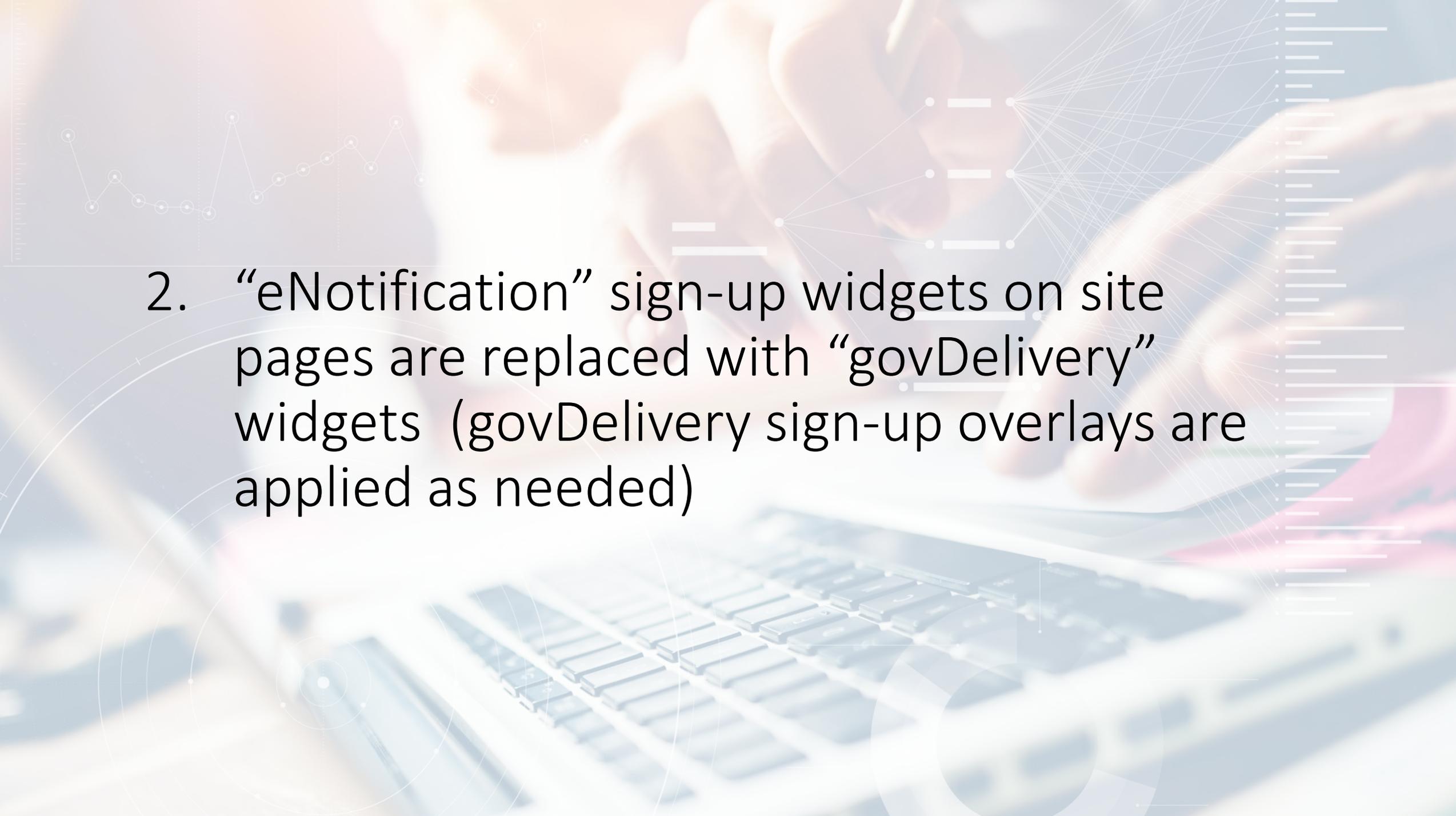
Highlight important topics in your community by creating intriguing news stories

CREATE A NEWS STORY

Learn More

Manage News >

eNotifications no longer appears as an available component.

The background features a blurred image of hands typing on a laptop keyboard. Overlaid on this are various digital graphics: a line graph with circular nodes on the left, a network of interconnected nodes and lines in the upper right, and a vertical bar chart on the far right. Faint circular patterns and lines are scattered across the lower half of the image.

2. “eNotification” sign-up widgets on site pages are replaced with “govDelivery” widgets (govDelivery sign-up overlays are applied as needed)

govDelivery sign-up widget replaces eNotification widget throughout the site.

The screenshot shows the Taylorville UT website header with the logo "TAYLORSVILLE UT Where Community Connects" and navigation links for "OUR CITY", "SERVICES", "GOVERNMENT", "BUSINESS", and "I WANT TO...". The "SERVICES" menu is open, and the "eNotifications Signup" option is selected. The main content area is titled "eNotifications" and includes a "Subscribe to Email Notifications" section with a sign-up form. The form has a "SUBSCRIBE" button at the top, followed by the text "Subscribe to receive updates via email or text." Below this is a dropdown menu labeled "Email" with a downward arrow, an "Email Address" input field, and a "SUBMIT" button. Utility links for "Font Size", "Share & Bookmark", "Feedback", and "Print" are also visible.

Accessibility Information  
Coronavirus Information  
Animal Services  
Cemetery  
+ Code Enforcement  
eNotifications Signup  
Fire  
Job Openings  
Maps  
+ Pay a Fine/Fee  
+ Police  
Public Utilities  
Public Works  
Records Request

Services »

## eNotifications

Font Size: + - + Share & Bookmark Feedback Print

### Subscribe to Email Notifications

Sign up to receive updates on news and events, postings of agendas and minutes, important emergency alerts, and other notifications from the city. Don't worry, we'll only send you an email three to four times a month, at most, and won't share your information with anyone. You can unsubscribe at any time by updating your preferences.

**SUBSCRIBE**

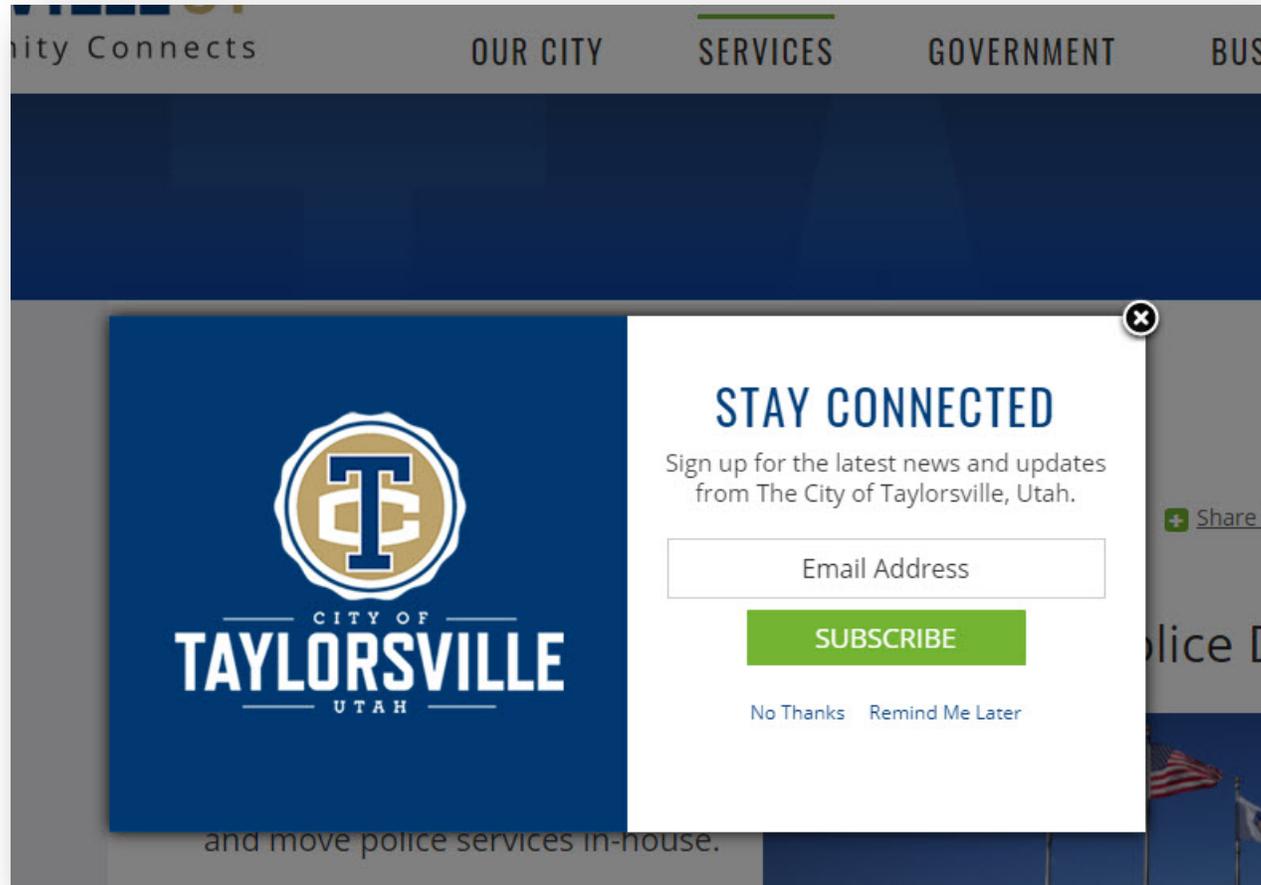
Subscribe to receive updates via email or text.

Email

Email Address

**SUBMIT**

govDelivery sign-up overlays are placed on the homepage and interior pages as desired.



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3. “Topics” are created in govDelivery to match existing enotification “Categories” (Users now subscribe to topics, not categories)

**govDELIVERY**

Categories / **News** / Category Topics

Support | Gar Haywood

Information  
Snippets  
Topics

**"Categories" in govDelivery = 4 TYPES of Content in the CMS (News, Calendar Events, Job Posts, RFP Posts).**

**"Topics" in govDelivery = categories of News/Calendar Event/Job Post/RFP Post items users can subscribe to.**

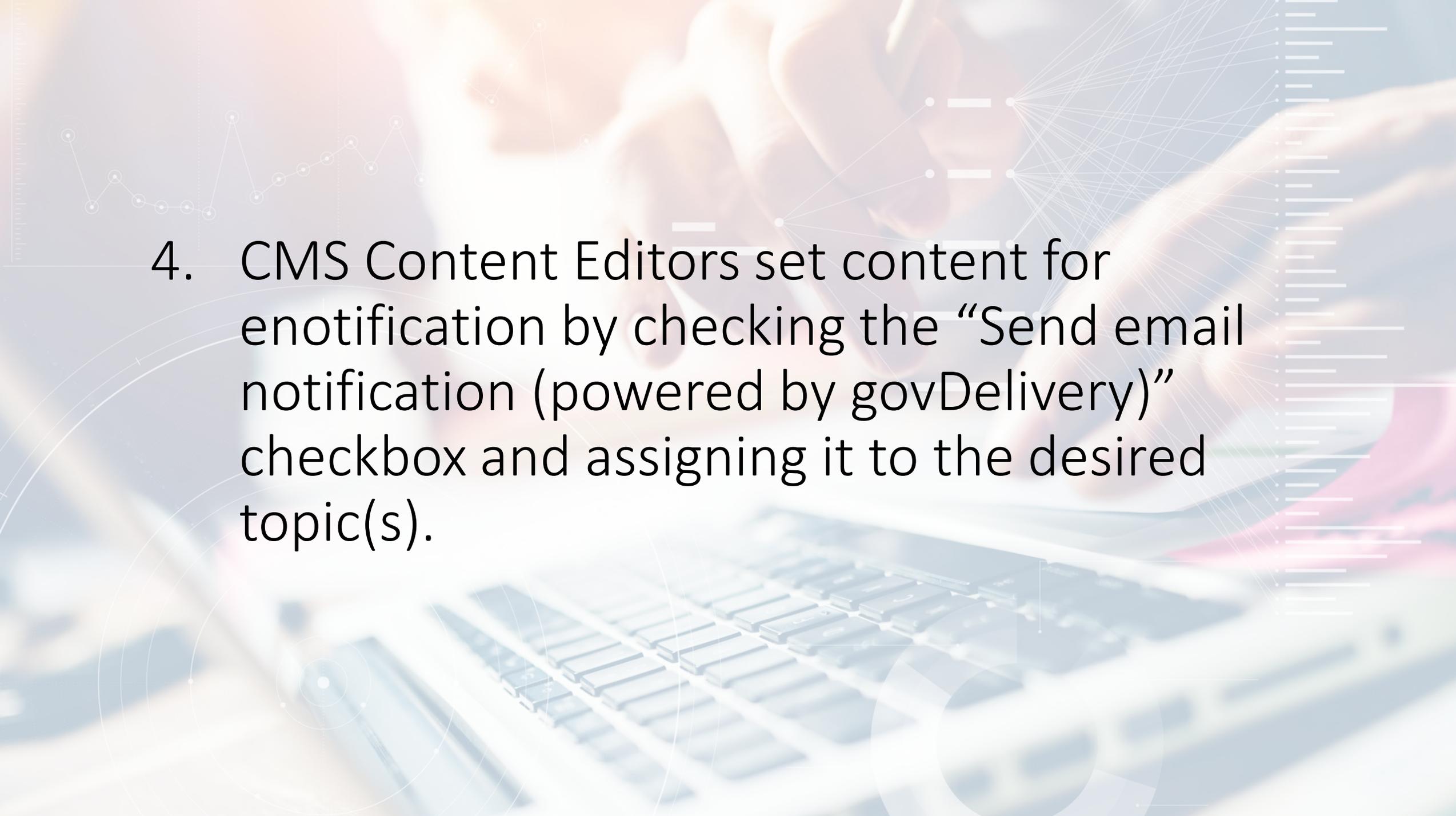
So, in this example, items highlighted in green are the **News TOPICS** users can subscribe to.

Topics in Category

TOPIC	CODE	
Topic Name	Topic Code	
HHW/E-waste Program	CAAGOURAHILLS_11	In category
Chesebro Crossing	CAAGOURAHILLS_12	⊕ ADD
Emergency Services/ CERT – Emergency Training	CAAGOURAHILLS_13	In category
R.E.C Blast – Rec Newsletter	CAAGOURAHILLS_14	⊕ ADD
Recreation Brochure	CAAGOURAHILLS_15	⊕ ADD
Recreation Center Facility	CAAGOURAHILLS_16	⊕ ADD

ID	Topic Name	REMOVE
6	City Newsletter	⊖ REMOVE
10	HHW/E-waste Program	⊖ REMOVE
12	Emergency Services/ CERT – Emergency Training	⊖ REMOVE
16	Recycling	⊖ REMOVE
17	Agoura Village	⊖ REMOVE
20	Bid Proposals	⊖ REMOVE
21	Press Releases	⊖ REMOVE
22	Special Events	⊖ REMOVE
23	City of Agoura Hills Transit	⊖ REMOVE

Management of topics will be done through govDelivery. govAccess clients who don't also own the full govDelivery product must rely on support to make additions/changes.

The background features a blurred image of hands typing on a laptop keyboard. Overlaid on this are various digital graphics: a line graph with circular nodes on the left, a network of interconnected nodes and lines in the upper right, and a vertical bar chart on the far right. The overall color palette is light and airy, with soft blues, pinks, and whites.

4. CMS Content Editors set content for enotification by checking the “Send email notification (powered by govDelivery)” checkbox and assigning it to the desired topic(s).

You check this box for every News/Calendar/Job Post/RFP item you want sent out as a notification email and govDelivery bulletin, then select the appropriate Topic(s) listed below.

**Email** *(optional)*

Send email notification (powered by govDelivery)

Choose topics

Select All

Administrative

Agendas/Minutes

Economic Development

General

Library

Parks & Rec

Planning & Zoning

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5. Content “Categories” in the CMS now only function to filter what appears in associated widgets.

DESIGN HTML

Adding links to files in the editor? ?

Check this box to allow site visitors access:

Attach Supporting Documents *(optional)*



Categories *(optional)*

Choose categories

Departments *(optional)*

Choose departments

While "Categories" will no longer serve a function for enotifications, you can still assign them to content for the purpose of controlling where the content appears on your site.

MCL Home Events

Widget Title  
Upcoming Events

Select View  
 Default View  Meeting View

Apply Filter of Current Page  
 Yes  No

Select Detail View Page ("More" link URL)  
Select more text  
View All

Category Constraint Type  
 Include  Exclude

Include Category Constraint (Leave all unchecked to display all Events)

<input type="checkbox"/> Arts	<input type="checkbox"/> CVB	<input type="checkbox"/> Festivals and Events
<input type="checkbox"/> Food and Drink	<input type="checkbox"/> Library	<input type="checkbox"/> LLELA
<input type="checkbox"/> MCL Classes	<input checked="" type="checkbox"/> MCL Grand	<input type="checkbox"/> MCL Performances
<input type="checkbox"/> Outdoor	<input type="checkbox"/> Public Meetings	<input type="checkbox"/> Recreation Activities
<input type="checkbox"/> Rock The Block Trailer	<input type="checkbox"/> Thrive	

The background features a close-up of hands typing on a laptop keyboard, overlaid with various digital graphics including a line graph, a network diagram, and a bar chart. The overall aesthetic is clean and modern, with a light blue and white color palette.

6. Users subscribe to topics via govDelivery and receive emails and bulletins generated by govDelivery.



Welcome [gar.at.vision@gmail.com](#)

### Quick Subscribe for [gar.at.vision@gmail.com](#)

City of Plymouth, MN offers updates on the topics below. Subscribe by checking the boxes; unsubscribe by unchecking the boxes.

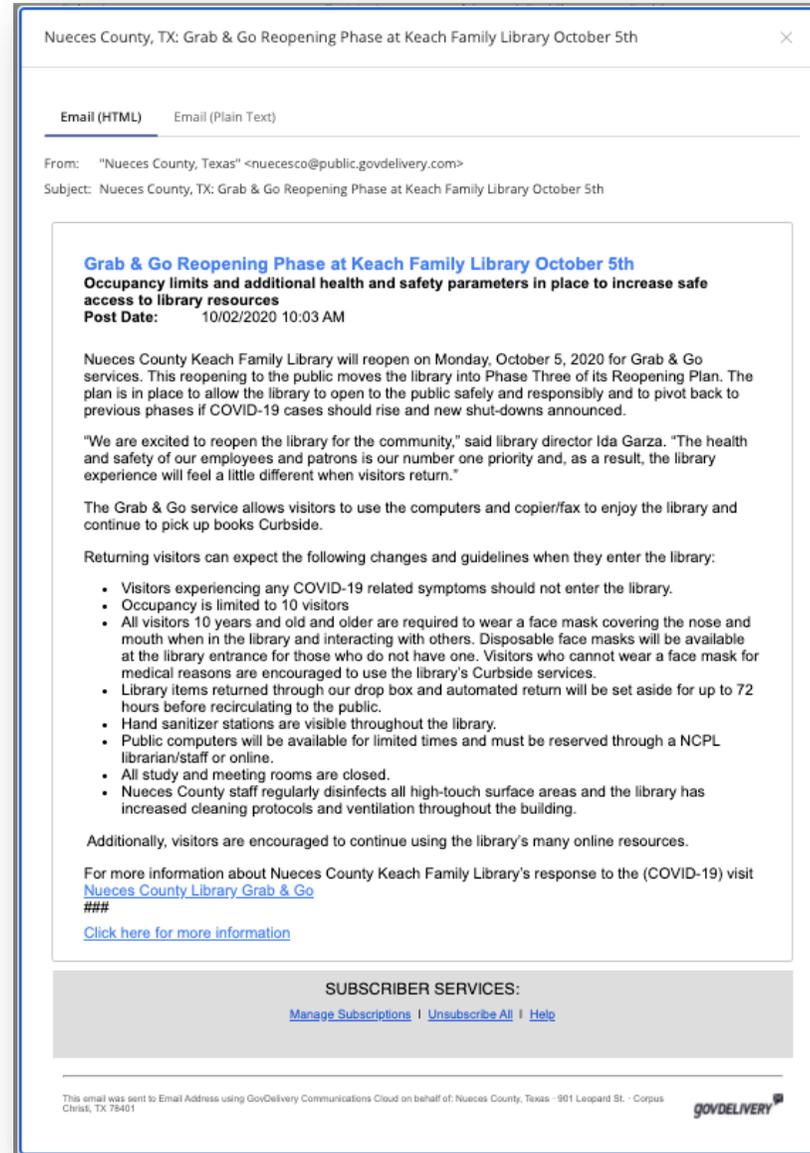
Access your [subscriber preferences](#) to update your subscriptions or modify your password or email address without adding subscriptions.

#### Subscription Topics

- City of Plymouth, MN
  - Public Meetings
    - City Council
      - Regular Council Meeting Agenda & Minutes
      - Special Council Meeting Agenda & Minutes
    - Committees & Commissions
      - (EDA) Economic Development Authority Agenda & Minutes
      - (EQC) Environmental Quality Committee Agenda & Minutes
      - (HRA) Housing & Redevelopment Authority Agenda & Minutes
      - (PC) Planning Commission Agenda & Minutes
      - (PRAC) Parks & Recreation Advisory Commission Agenda & Minutes
      - Charter Commission Agenda & Minutes
  - City News & Events
    - News and Events
    - 2040 Comprehensive Plan
    - City Newsletter [?](#)
    - Recreation Newsletter [?](#)
    - Farmers Market Newsletter [?](#)
    - Fieldhouse – Walking & Jogging Availability/Updates [?](#)
    - Senior Newsletter – Grapevine [?](#)
    - Snow Emergency Alerts

govDelivery sign-up overlays and widgets on govAccess website now direct visitors to a govDelivery Quick Subscribe page, where they can select the topics they want to receive notifications for.

Example of the email topic subscribers receive.



Example of the online bulletin topic subscribers receive a link to via email.

For govAccess clients who don't have govDelivery, all bulletins use a single, default template branded for their municipality.

**Nueces County, TX**

Subscribe to updates from Nueces County, Texas

Email Address  **SUBSCRIBE**

Share Bulletin

[f](#) [t](#) [in](#) [✉](#)

**Nueces County, TX: Grab & Go Reopening Phase at Keach Family Library October 5th**  
*Nueces County, Texas sent this bulletin at 10/02/2020 10:05 AM CDT*

**Grab & Go Reopening Phase at Keach Family Library October 5th**  
**Occupancy limits and additional health and safety parameters in place to increase safe access to library resources**  
Post Date: 10/02/2020 10:03 AM

Nueces County Keach Family Library will reopen on Monday, October 5, 2020 for Grab & Go services. This reopening to the public moves the library into Phase Three of its Reopening Plan. The plan is in place to allow the library to open to the public safely and responsibly and to pivot back to previous phases if COVID-19 cases should rise and new shut-downs announced.

"We are excited to reopen the library for the community," said library director Ida Garza. "The health and safety of our employees and patrons is our number one priority and, as a result, the library experience will feel a little different when visitors return."

The Grab & Go service allows visitors to use the computers and copier/fax to enjoy the library and continue to pick up books Curbside.

Returning visitors can expect the following changes and guidelines when they enter the library:

- Visitors experiencing any COVID-19 related symptoms should not enter the library.
- Occupancy is limited to 10 visitors
- All visitors 10 years and old and older are required to wear a face mask covering the nose and mouth when in the library and interacting with others. Disposable face masks will be available at the library entrance for those who do not have one. Visitors who cannot wear a face mask for medical reasons are encouraged to use the library's Curbside services.
- Library items returned through our drop box and automated return will be set aside for up to 72 hours before recirculating to the public.
- Hand sanitizer stations are visible throughout the library.
- Public computers will be available for limited times and must be reserved through a NCPL librarian/staff or online.
- All study and meeting rooms are closed.
- Nueces County staff regularly disinfects all high-touch surface areas and the library has increased cleaning protocols and ventilation throughout the building.

Additionally, visitors are encouraged to continue using the library's many online resources.

For more information about Nueces County Keach Family Library Grab & Go [Click here for more information](#) Nueces County

###

**This link directs to the source item on your site.**



Things to Know About the Integration

## Things to Know About the Integration

- ALL govAccess clients will be moved to Send by Delivery by Q2 2022, at the latest.
- Most administrative tasks related to Send by govDelivery will be handled in govDelivery by support, and will not be accessible via the CMS. This includes:
  - Adding/Deleting topics
  - Viewing/changing subscriber records
  - Selecting the template bulletins will use

(For clients without the full govDelivery product, only one default bulletin template will be available. Clients with **both** govAccess and govDelivery will be able to select **any** bulletin template in their library.)

## Things to Know About the Integration (cont'd)

- Viewing email delivery status info (sent/received/opened/etc.)

(For clients without the full govDelivery product, support will initially perform the tasks above on request, and users can sign up to receive a monthly digest of email delivery status info. Some of this functionality, however, will be added to Send by govDelivery in a future software update, eliminating the need for support assistance.)

- Email campaigns can no longer be generated via the CMS